

Community Programs - Professional Development Funding Guidelines

FUNDING – Covers registration costs up to \$500.00

FUNDING OPPORTUNITY

Community Programs provides scholarships to support arts and museums organizations to attend relevant trainings or conferences. This funding provides opportunities to expand organizations' skill sets and network with other cultural organizations. Funds will cover registration costs only, with a maximum payment of \$500.00.

GUIDELINES

- Training must take place prior to June 30th
- Preference will be given to first time applicants.
- Applicant must live in and be based in Utah.
- Organizations may receive only one scholarships per fiscal year.
- Organizations may apply annually.
- Applicants must show that the training is of benefit to the sponsoring organization.
- The scholarship cannot be used to pay tuition fees for degree seeking programs (BFA, MBA, etc.).
- Funding will be given in the form of reimbursement once receipt showing proof of payment is provided.
- Applicant must plan to attend the entire training/conference.
- Funding will be available until budget is expended on an annual basis.
- Within one month of attending training/conference, organization must fill out an evaluation form.
- The Utah Division of Arts & Museums is a state agency involved in public funding for arts and museums. As a public entity, it reserves the right to make final decisions on the use of public funds for projects, programs, acquisitions, commissions, or other activities as deemed appropriate by the Division and/or Board.

ELIGIBILITY

Organizations' staff, board members, or key volunteers are eligible to apply if:

- Applicant has approval from their organization.
- Organization must sign off on accepting funding.
- Organization is in compliance with past Utah Arts & Museums funding requirements and final reporting.

PROCESS

1. Fill out and submit application via Google form.
2. If approved, applicant will receive notification as well as an acknowledgement letter that organization will sign and return.
3. Applicant must submit proof of payment (receipt) for the training/conference.
4. Utah Arts & Museums will process reimbursement (up to \$500) once receipt has been submitted.

If you have questions please reach out to Jason Bowcutt
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