

Collections Planning: Resources

Books in UA&M Library

Merritt, Elizabeth E. 2010. *National standards & best practices for U.S. museums*. Washington, DC: AAM Press. (Most relevant section: Section 4 Collections Stewardship, pages 44-57)

Gardner, James B., and Elizabeth E. Merritt. 2004. *The AAM guide to collections planning*. Washington, D.C.: American Association of Museums.

Simmons, John E. 2018. *Things great and small: collections management policies*. Lanham : Rowman & Littlefield.

History Colorado

"Targeted Collection Planning: Building a Living Resource," November 17, 2013.
<https://www.historycolorado.org/story/collections-library/2017/11/30/targeted-collection-planning>

Resources for Academic Art Museum Professionals (RAAMP)

"Coffee Gathering: Designing a Collections Plan," October 22, 2019.
<https://raamp.hcommons.org/designing-a-collection-plan-recording-and-resources/>

- Discussion about how staff have created Collections Plans for their institutions. Open format for conversation, not a formal presentation.

NPS Resources: Guidelines for Writing a Scope of Collections Statement

A Scope of Collections Statement, or SOCS, is a comprehensive collection plan which specifically defines the types of objects a unit collects and why it does so. It describes what the collection includes, what to add, what not to add, and what may need to be removed from the collection.

https://www.parks.ca.gov/pages/22491/files/guidelines_for_writing_scope_of_collections_statement_state_parks_ahm_march_2009.pdf