

Volunteer Program Evaluation

-Staff Input-

This survey is part of the museum plan to enhance delivery of services to our clients. The information you share will assist in the assessment of our volunteer program, and help lead staff who work directly with volunteers to carry out our mission. Your thoughtful and honest response will allow us to make changes to our program as specific and useful to your concerns and issues as possible. The individual information will be kept confidential but collective themes and recommendations will be utilized in possible future training topics and methods. Thank you for your assistance.

Question	Agree	Disagree
The time and effort I invest in supervising volunteers is well worth it because of the benefits accrued from volunteer service.		
Volunteer participation enables me to perform activities/tasks I would not otherwise be able to do.		
Volunteers are well oriented towards an understanding of my priorities, concerns, frustrations, etc., as a staff person.		
In general, volunteers are qualified for their positions in our museum.		
I feel recognized and rewarded by the museum for my efforts with volunteers.		
I think that I possess the necessary skills to manage volunteers.		
I would feel more competent in my involvement with volunteers if I received stronger orientation to the volunteer program		
I would feel more competent in my involvement with volunteers if I received written information on the volunteer program		
Other (list):		

- Administration Input-

It is important in developing, supporting, and maintaining a museum volunteer management program that we have your perspective, commitment, and thoughts to guide us. Thank you for your leadership in ensuring high quality services to our museum through our staff & volunteer teams.

When hiring staff, is experience and interest in working with volunteers a factor?

Is the role of staff in supervising volunteers clearly defined in our museum? If yes, how?

Is staff evaluated as to their work with volunteers in the museum? If yes, how?

How are staff rewarded for excellence in working with volunteers? Any new ideas?

Is volunteer management training for staff important in utilizing volunteers more effectively?

How could we enhance our new staff orientation to give more information and review expectations about our volunteer program?

What is your philosophy on training staff and Board members to be better equipped to work with volunteers?

Is the Board given adequate orientation and updates on the museum's volunteer program?

What is a realistic expectation of the level of support for staff training in working with volunteers (e.g., resources such as books on volunteer management, access to training, time for volunteer manager to prepare and deliver the training).