

**FUNDING - Covers registration costs up to \$500.00**

### **FUNDING OPPORTUNITY**

The Community Arts Program provides scholarships to support cultural organizations' staff, board members, or key volunteers to attend relevant trainings or conferences. This funding provides opportunities to expand organizations' skill sets and network with other nonprofit organizations. Funds will cover registration costs up to \$500.00.

### **GUIDELINES**

- *The Utah Division of Arts & Museums is a state agency involved in public funding for arts and museums. As a public entity, it reserves the right to make final decisions on the use of public funds for projects, programs, acquisitions, commissions, or other activities as deemed appropriate by the Division and/or Board.*
- Preference will be given to first time applicants.
- Applicant must live and be based in Utah.
- An organization may receive scholarships for up to two people (staff, board members, or volunteers) per fiscal year.
- Applicants may receive **one** of these scholarships annually.
- Scholarship will be given in the form of reimbursement once applicant has provided proof of payment.
- Recipients must plan to attend the entire training/conference.
- Scholarships will be available until funds are expended on an annual basis.
- Within **one month** of attending training/conference, applicant must fill out an evaluation form.
- The scholarship cannot be used to pay tuition fees for degree seeking programs (BFA, MBA, etc.).

### **ELIGIBILITY**

Organizations' staff, board members, or key volunteers are eligible to apply if:

- Applicant has approval from their organization.
- Organization is in compliance with past Utah Arts & Museums funding requirements and final reporting.

## **PROCESS**

1. Fill out and submit scholarship application form.
2. If approved, applicant will receive notification as well as an acknowledgement letter that applicant will sign and return.
3. Applicant must submit proof of payment (receipt) for the training/conference.
4. Utah Arts & Museums will process reimbursement (up to \$500) once receipt has been submitted.

**Questions?** Contact Tracy Hansford at 801-236-7544 or [thansford@utah.gov](mailto:thansford@utah.gov)