



Utah Individual Artist and Creative Workforce Emergency Funding ROUND 2 Guidelines

PLEASE NOTE: This application must be completed on a computer. Our grant system is not optimized for cell phones or tablets. If you try to complete the application using a cell phone or tablet the application will be lost. We are not responsible for any lost applications submitted via cell phone or tablet.

The Utah Individual Artist Emergency Funding Round 2 is a resource dedicated to supporting working artists residing in Utah who are experiencing financial hardship due to the COVID-19 pandemic. Focused on lost income, these one-time relief funds of \$500 will be provided to Utah artists for as long as the fund can sustain requests.

We are approaching this emergency funding assuming a generosity of spirit. We can't presume to know what challenges you may face. These funds are limited and we understand that needs far exceed the funds available. These are hardship funds; if you have sufficient resources, please yield to other applicants who may have a greater need.

This funding is available for working artists who are experiencing financial hardship due to COVID-19, including:

- cancellation of events, performances, exhibitions, or other creative work
- suspension of the opportunity to practice artistic work, including performances that are not scheduled, extended furloughs, gallery exhibits that have been indefinitely suspended
- you or a family member being diagnosed with COVID-19 and the required quarantine resulting in loss of work/income (*as outlined in the [FFCRA Act](#)*)
- disruption to work due to care for a child as a result of child care or school cancellation (*as outlined in the [FFCRA Act](#)*)

Funding Priorities:

If requests for funding exceed available funds, applicants will be randomly selected to receive funds; an effort will be made to make certain that funds reach into rural Utah as well as historically underrepresented constituents.

We will review applications in the following manner. Applications will be randomized within the following categories:

- Priority 1: eligible artists who did not receive emergency funding from either Utah Arts & Museums or Salt Lake City Arts Council in the first round of spring 2020 emergency funding.

Note: FY20 Individual Artist Career Advancement Scholarships are not considered an emergency fund, and recipients will be considered the same as people who did not get funding in the first round.

- Priority 2: artists who received funds from the Utah Individual Artist Emergency Fund in the spring. We have adapted the application to streamline it for previous recipients, but we may run out of funds before we have the opportunity to review these applications.

Application Opens/Closes:

Application Opens: Friday, November 6, 2020

Application Closes: Monday, November 16, 2020 at 5:00pm MST

Eligibility Requirements

You must be able to positively affirm each of the following statements in order to apply:

- I am applying as an individual artist and not on behalf of a band, group, or organization
- I am a practicing artist and able to demonstrate a sustained commitment to my work, career, and public audience
- I am experiencing financial hardship due to the COVID-19 pandemic
- I am 21 years of age or older
- I am not a full-time student currently enrolled in a degree seeking program
- I am legally able to receive taxable income in the U.S. (e.g. citizen, green card holder, and/or permanent resident who can provide a W9 and SSN or ITIN)
- Utah is my primary residence
- If I received funding through the Utah Individual Artist Emergency Funds in April 2020, I know that other applications will be given first priority

Utah Arts & Museums serves artists at all stages of their careers and seeks to support people from diverse educational and cultural backgrounds. Eligibility is not determined solely by the amount of money an artist generates from their work and we recognize that many individuals have careers that rely on multiple streams of income and financial support.

Eligible Artistic Disciplines:

- ❖ Craft (ceramics, fiber, glass, jewelry, metals, textiles, etc.)
- ❖ Dance (dancers, choreographers, ballet, hip-hop, jazz, tap, etc.)
- ❖ Design (fashion, graphic, industrial, architecture, etc.)
- ❖ Film and Media (traditional film makers as well as those working at the intersection of technology, aesthetics, storytelling, and digital cultures, etc.)
- ❖ Literature (fiction, nonfiction, poetry, literature for children, criticism, graphic novels, etc.)
- ❖ Music (composers, musicians, classical, contemporary, experimental, folk, instrumental, jazz, pop, world, etc.)
- ❖ Teaching artists and adjunct professors in arts/creative fields
- ❖ Theater & Performance (directors, actors, playwrights, puppetry, costume design, set design, lighting design, stage management, stage crew, etc.)
- ❖ Traditional & Folk Arts (work related to the continuity and evolution of a tradition and/or cultural heritage such as dance, music, oral expression, and traditional crafts, etc.)
- ❖ Visual Art (installation, drawing, painting, photography, sculpture, etc.)
- ❖ Workers in the Creative Economy directly related to arts & culture including freelance and contract workers may also apply. This could be film, performing, music, multimedia, gaming, stage and tv producers and directors; writers, curators and designers.

Disciplines we cannot fund:

Due to limited funding, we will **not** accept applications by individuals working in baking, balloon, barbering, burlesque, cosmetology, event planning and production, fitness, floral design, food makers, commercial and industrial welding, henna, horticulture, marketing, martial arts, massage and healing therapy, modeling, nail design, professional speaking, soap making, etc. Additional decisions may be made at the discretion of the funding agency.

Award Notification

- Award amount: \$500
- Award Notification: Early December via email.
- All awardees will receive an email award letter from our grant system in early December 2020. Please look in your inbox and spam folder for this email. It is important that you respond to this email right away as the timeline for mailing payment is very short. Please read the email carefully and follow the instructions provided.

*Note that you may be required to submit a completed W9 form in order to receive payment from the state. If you need to submit a W9, we will provide additional information.

HOW TO APPLY:

- Individuals must apply through our grant portal website uamgrants.utah.gov. If you have not used our website before you must request access to login to the application, which can take up to two days, so please plan accordingly.
- Please use a computer. Phones and tablets do not work with our system. Please do not use a phone/tablet to apply. It may look like you have “submitted” if you use your phone, but our experience is that phone and tablet applications disappear into the electronic void.

Application Questions

- General Information/contact information

Relief Fund Justification Section:

- Briefly describe your current COVID-19 related hardship and why you are applying for these funds. (Character limit: 300 minimum to 1,000 maximum)
- Please describe your career as a practicing artist and/or your sustained commitment to your work.
- Please provide a link to your artist website/portfolio. If you do not have a website, skip to the next question.
- If you do not have a website, you may upload 2-3 artistic samples, a resume of gig economy work, social media account or other documentation that demonstrates that you were working in this field prior to the pandemic. (upload question).
- If you received emergency funds from either Salt Lake City Arts Council or Utah Arts & Museums in the spring of 2020, your application will be reviewed after other applications are funded. In order to simplify things for you, you will not need to complete all of the questions.

Frequently Asked Questions

If I get funded, can it be taxed?

These funds may be subject to U.S. taxes. Consult with your tax advisor.

Do I need to file a final report if I am awarded these funds?

No final report will be required for these funds.

How will applications be reviewed and funded?

If the requests exceed the funding available, all applications that meet the minimum eligibility requirements will be considered and may be funded through a randomized review process. Utah Arts & Museums will strive to ensure that artists of varied disciplines, locations (including rural Utah), and underrepresented demographics (including refugee, veteran, race, disability, sexual orientation, gender identity, etc.) are served; these criteria may be used to prioritize the applications for funding. These factors may be considered and prioritized in making funding allocations.

The Utah Division of Arts & Museums is a state agency involved in public funding for arts and museums. As a public entity, it reserves the right to make final decisions on the use of public funds for projects, programs, acquisitions, commissions, or other activities as deemed appropriate by the Division and/or Board.

We extend thanks to Dr. Karen Miller and John Ballard for their generous contribution, which helped to make this funding possible.

APPLICATION ASSISTANCE:

For assistance with any component of the application process, including the website for the application, application questions, and troubleshooting, please contact a member of the Utah Arts & Museums Grant team:

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