

FUNDING – Covers registration costs up to \$500.00**FUNDING OPPORTUNITY**

The Community Arts Program provides scholarships to support cultural organizations' staff, board members, or key volunteers to attend relevant conferences/trainings. These conferences/trainings provide opportunities to expand organizations' skill sets and network with other nonprofit organizations.

GUIDELINES

- *The Utah Division of Arts & Museums is a state agency involved in public funding for arts and museums. As a public entity, it reserves the right to make final decisions on the use of public funds for projects, programs, acquisitions, commissions, or other activities as deemed appropriate by the Division and/or Board.*
- Preference will be given to first time applicants
- Applicant must be based in Utah
- An organization may receive scholarships for up to two staff, board members, or volunteers per fiscal year
- Applicants may receive only **one** of these scholarships every other fiscal year
- Scholarship will be given in the form of reimbursement once applicant has registered and provided proof of payment
- Recipients must plan on attending the entire conference/training
- Scholarships will be available until funds are expended on an annual basis
- Applicants may not be funded if reporting for previous UA&M funding is not up-to-date
- Within **one month** of attending conference/training, applicant must provide feedback outlining why attendance was valuable (email to thansford@utah.gov)

ELIGIBILITY

Organizations' staff, board members, or key volunteers are eligible to apply if:

- Applicant has approval from their organization
- Organization is in compliance with past UA&M funding requirements

PROCESS

1. Fill out and submit scholarship application
2. If approved, applicant will receive notification as well as an acknowledgement letter that applicant will sign and return.
3. Applicant must submit proof of payment (receipt) for the conference/training.
4. UA&M will process reimbursement (up to \$500) once receipt has been submitted.
5. Payment will arrive via mail.

Questions? Contact Tracy Hansford at 801-236-7544 or thansford@utah.gov